**REQUEST FOR THE ERASURE OF PERSONAL DATA BY AS EESTI POST**

(AS Eesti Post, hereinafter under its brand name Omniva).

Your first and last name:

Email address:

Phone number:

Postal address:

***Explanation:*** *if you would like to receive a reply through email, your postal address and phone number are not required; however, these will be helpful when we search for your personal data (the information systems of Omniva do not contain dates of birth or, as a rule, personal identification codes, and therefore, namesakes can be differentiated based on postal addresses, email addresses, or phone numbers. Moreover, our information system might not always contain someone’s name; for example only phone number can be written on a parcel sent to a parcel machine. Therefore, it would be helpful if you would submit additional data about yourself with this request, which we could use for ascertaining which data pertains to you in our information systems).*

Personal identification code (we use this to encrypt the reply with DigiDoc software, adding you as the recipient).

***Explanation:*** *you can open a file encrypted for you personally in the DigiDoc software with your ID card, i.e. the same software that you use for digital signatures. However, you have the right to ask for an unencrypted reply.*

☐ I do not want an encrypted reply.

☐ I would like to receive a reply on paper (we will send it by registered mail).

I hereby request that Omniva **erase** the following personal data collected about me.

***Explanation:*** *in accordance with Article 17 of the General Data Protection Regulation (GDPR), a natural person is entitled to request that Omniva erase personal data regarding her/him if:*

1. *the personal data is no longer needed by the company for the purpose for which it was collected or otherwise processed;*
2. *the data is processed based on your consent (this only applies to newsletters, promotional games, and job offers that are subsequently made) and you withdraw your consent;*
3. *personal data has been processed unlawfully;*
4. *you submit an objection arising from your specific circumstances to Omniva processing your personal data based on legitimate interest or to perform a task in public interest. In this case, Omniva is going to assess again in light of the arguments put forward by you whether the continued processing of data is based on a compelling legitimate interest which would override your interests, rights, and freedoms or whether the data is necessary for the establishment, exercise, or defence of legal claims (for example, if a dispute regarding compensation of damage has not been settled yet or if the limitation period for transactions with the customer is still in force and Omniva is not convinced that the customer will not submit claims against Omniva);*
5. *Omniva is obligated to delete personal data pursuant to the law;*
6. *personal data was collected due to providing information society services to a child, referred to in Article 8 (1) of the GDPR.*

*Erasure cannot be requested if Omniva has a legal obligation to process data (e.g. addresses for keeping the address register) or when the data is required for performing a contract (for example, the details of a sender cannot be erased while a shipment is en route).*

*Instead of erasure, we can anonymise your data; for example, we could remove information that enables identifying you from the shipment details.*

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| Please mark the data that you ask us to erase:  ☐ name  ☐ phone number  ☐ email address  ☐ other data (please specify): |
| Select the reason for requesting erasure:  ☐ I am withdrawing my consent for personal data processing.  ☐ The data is no longer necessary for Omniva.  ☐ Omniva processed my personal data unlawfully. Explanation:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ☐ Omniva is obligated to erase the data pursuant to the law. **Explanation:**  ☐ Omniva provided an information society service to a child. **Clarification** (to whom and what):  ☐ My interests override the interests of Omniva or public interest **(the next field must also be filled in)**. |
| 1. Explain why data processing infringes on you substantially: 2. Describe the specific circumstances related to you, based on which your interests override the legitimate interest of Omniva or the public interest to process your data: |

Signature (if you send this request in a digital format, then a digital signature)

The date of submission of the application